



DIGHA SANKARPUR DEVELOPMENT AUTHORITY

(A STATUTORY AUTHORITY UNDER THE GOVT. OF WEST BENGAL)

P.O.-DIGHA NTS, DIST.-PURBA MEDINIPUR, PIN CODE-721463

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*****DIGHA SANKARPUR DEVELOPMENT AUTHORITY*****

ONLINE REQUEST FOR PROPOSAL(RFP) NO. : 006/DSDA/ OF 2025-2026

Name of Scheme: Urgent Collection, Transportation and Disposal of legacy Contaminated mixed waste located at Digha Dump yard under Digha Sankarpur Development Authority.

Online Request for Proposal (RFP) through **Two Bid System** on behalf of the Digha Sankarpur Development Authority are hereby invited from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having experience & capability in executing projects of Solid Waste Management (SWM) work in any Government / Semi Government / Undertakings / Autonomous / Statutory bodies / Local bodies within the last 05 (Five) years from the date of issuance of this Request for Proposal, the work of “Urgent Collection, Transportation and Disposal of legacy Contaminated mixed waste located at Digha Dump yard under Digha Sankarpur Development Authority”.

Sl. No.	Name of Work	Estimated value of the work (Rs.)	Quantity (in Metric Tons)	Earnest Money Deposit (Rs.)	Time of Completion
01	Urgent Collection, Transportation and Disposal of legacy Contaminated mixed waste located at Digha Dump yard under Digha Sankarpur Development Authority.	Rate to be quoted Per MT.	Approx 1000 MT or as per actual weight	2% of the quoted Amount. Initial EMD shall be submitted Rs. 80,000/- and balance of 2% if any shall have to be deposited on acceptance of bid.	15 Days for collection and transportation of Contaminated mixed waste

NOTE I : The agency to complete the work of Urgent Collection and Transportation of legacy Contaminated mixed waste from Digha Dump yard under Digha Sankarpur Development Authority within 15(Fifteen) days from the date of issue of Work Order, without which penal action will be taken against the selected agency.

Corrigendum/addendum if any would be published on the website only.

2. Schedule of Dates:

Sl. No.	Activity		Date & Time
1	Date of Issue of NIT	:	03.06.2025
2	Document download start date	:	03.06.2025 at 6.00 P.M.

3	Document download end date & time	:	10.06.2025 upto 3.00 P.M.
4	Pre-bid meeting in the Office Room of the Executive Officer, DSDA, Digha	:	04.06.2025 at 2.00 P.M.
5	Bid submission start date	:	04.06.2025 at 4.00 P.M.
6	Last date of online submission of Technical Bid and Financial Bid.	:	10.06.2025 upto 3.00 P.M.
7	Opening of Tender Technical Bid at the office of the Executive Officer, DSDA	:	<u>12.06.2025</u> at 3.00 P.M.
8	Opening of Tender Financial Bid at the office of the Executive Officer, DSDA	:	Will be informed later.
9	Completion Period of the work	:	<u>15(Fifteen) days</u> w.e.f the date of issuing work order
10	E-Tender registration and bidding	:	<p><u>ONLINE BIDS :</u></p> <p>The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below :</p> <ul style="list-style-type: none"> • Agencies/Bidders who are interested in participating DSDA's e-tenders are requested to contact the representatives of NIC for registration, computer setting and clarification on e-tendering. • Training on e-tender can also be availed from Office of the EO, DSDA if desired by the bidder during office hours. • Online Tenders can be submitted by logging in www.wbtenders.gov.in or through the official website of DSDA i.e. www.dsda.org.in <p><u>ONLINE BID SUBMISSION :</u></p> <p>The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e. uploading of the documents complete in all respect by following the Online Bid submission procedure.</p>
11	Training on E-Tender	:	Training on e-tendering will be given to the bidders on request.
12	Tender Accepting & Payment Authority	:	Executive Officer, DSDA

13	Important Instructions	<p>:</p> <ul style="list-style-type: none"> • Names of the technically qualified bidders as per the bid criteria after verification with original & evaluation will be displayed in the e-portal, this office notice board and official website. • The financial bid documents of the technically qualified bidders will only be opened. • List of Financial comparison chart of bidders will be published on the next day after opening. EO DSDA reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever • All duties, taxes, royalties, cess, including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills. • The intending bidders are requested to inspect the work site before quoting their rates.
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 Executive Officer
 Digha Sankarpur Development Authority
 & Spl. Officer, U.D.&M.A. Deptt.

3. Scope of work :

Collection and Handling:

- 3.1. The vendor is required to provide all necessary equipment, machinery, and manpower for loading, unloading, handling, and storing the contaminated mixed waste.

Transportation:

- 3.2. The vendor will be responsible for transporting the contaminated mixed waste from the DSDA site to an approved Common Hazardous Waste Treatment, Storage, and Disposal Facility (TSDF).

Disposal:

- 3.3. The vendor must dispose of the waste at an authorized Common Hazardous Waste TSDF facility, in compliance with all relevant environmental and regulatory guidelines set by the Central and State Pollution Control Boards.

Fee Structure:

- 3.4. The quoted fee should be all-inclusive, covering:
 - 3.4.1. Loading charges (including machinery/equipment for loading and unloading)
 - 3.4.2. Transportation charges (including vehicles, fuel, and route costs)
 - 3.4.3. Labour charges for handling and transportation
 - 3.4.4. Disposal fees at the designated Common Hazardous Waste TSDF

Compliance:

- 3.5. The vendor must be authorized by the Central or State Pollution Control Board and must possess a valid license to operate.

Weighment Certification:

- 3.6. The weight of each truckload will be certified at the both end.
4. The operator shall survey thoroughly to determine the area of dumpsite, quantity of mixed waste, characterization of mixed waste and fresh waste to finalize the process flow chart.
 - 4.1. The contractor would be liable to bring in all equipments, Vehicle, personnel and consumables (fuel etc.) at his cost.
 - 4.2. The facility should be covered under 24 hours CCTV surveillance and there should be a mechanism for independently verifying trucks/dumpers entering and exiting the plant. There should also be a mechanism for independent assessment of the amount of waste exiting the facility. These figures would be used for the purpose of payment to contractor.
 - 4.3. Deployment of necessary manpower, materials, equipment, tools, machineries for

- collection and loading of waste in vehicles have to be done by the Agency.
- 4.4. Spraying deodorizer over the waste as required controlling odor.
 - 4.5. Monitoring and recording all the activities to account for the quantity and quality of waste materials.
 - 4.6. The Bidder shall adhere to Health and Safety norms as per the industrial standards in the work area and the site premises.
 - 4.7. Operator should provide sufficient machineries/equipment to clear the dumpsite as per the timelines mentioned in this tender document.
 - 4.8. The Operator shall be responsible for the safety of all activities on the Site.
 - 4.9. The Operator shall allow any person authorized by the DSDA to access the Site, to any place where work in connection with the Contract is being carried out or is intended to be carried out and to any place where materials or plant are being manufactured / fabricated / assembled for the works.
 - 4.10. The Operator shall carry out all instructions of the DSDA which comply with the applicable laws where the Site is located.
 - 4.11. Obtaining all required clearances from all statutory authorities at the cost of the Bidder.
 - 4.12. Other works as per as instructed by the authority.

5. Obligation of the bidder :

- i) Prior to the start of project operations, the Bidder shall be responsible for obtaining all statutory clearances, permission, licenses, and authorizations necessary for the Project at their own cost.
- ii) It is the sole responsibility of the Bidder to dispose of the rejects/inert generated during the process. Byproducts from such processing viz. recyclables, gas, energy etc. shall be the property of the Operator. It is expected that e-waste, hazardous waste and recyclables such as the plastic, glass, metal etc. does not anyway form the part of inert waste.
- iii) The Bidder shall not be permitted to use the Authority land at any point of time of contract to mortgage (or) to be used as a security for mobilizing finance for this purpose (or) any other purpose.
- iv) The vendor should submit all relevant documents, including:
 1. Authorization from the State Pollution Control Board
 2. Proof of having an operational Common Hazardous Waste Treatment, Storage, and Disposal Facility (TSDF).
- v) The agency is to submit the progress report to DSDA on daily basis.

6. Environmental Standards :

- i) The Operator has to follow the Environmental Standards and Guidelines as mentioned below: Frequency of Environmental parameter like Air Quality Monitoring, Water (Ground and Surface) Quality Monitoring, Odour Monitoring, Noise Monitoring shall be one month.
- ii) Air Quality Monitoring: As per Waste Management Rules, 2016 or amendments

- thereafter with respect to baseline site parameters.
- iii)** Noise Monitoring: As per Noise Pollution Rules 2000 or amendments thereafter with respect to baseline site parameters.
 - iv)** Odour Monitoring: As per Central Pollution Control Board guidelines, odour pollution & its control or amendments thereafter with respect to baseline site parameters.
 - v)** Guidelines for Disposal of Mixed waste published by the Central Pollution Control Board (Ministry of Environment, Forest and Climate Change, Government of India), Parivesh Bhawan, CBD cum Office Complex, East Arjun Nagar, Shahdara, Delhi – 110 032 in February, 2019.
 - vi)** The Operator has to make all the necessary arrangement for 24x7 real time monitoring of environmental standards to the extent possible.
 - vii)** The Operator may appoint a Professional Consultant/Company approved by the Ministry of Environment Forest and Climate Change/NABET to achieve these standards.
 - viii)** It is the sole responsibility of the operator to abate the odour and fire nuisance on site. The Operator has to use enzyme/herbal-based products which shall help to abate the odour and fly's nuisance. Necessary fire fighting vehicles shall be arranged to abate the fire nuisance. All cost regarding firefighting has to be borne by the bidder. However, in case of major fire incidence, DSDA may assist by providing fire fighting vehicles according to availability at that time. Necessary safety gears shall be provided by the operator to all staff working as per the good industry practice.
 - ix)** Necessary testing as per latest CPCB guideline, CPHEEO advisory and waste management rules shall be done by the operator. Permissible values shall be as per relevant IS standard/CPCB Guideline/CPHEEO advisory/ Waste Management rules. Lab set up cost/Testing Cost has to be borne by the bidder.

INFORMATION TO THE BIDDERS(ITB)

1. Request for Tender

Request for tender paper is to be placed online only through the Website www.wbtenders.gov.in

2. Submission of Tender

The tender will be submitted in two bid system i.e. **Technical bid & Financial bid.**

3. Pre-bid Meeting :

It is expected for the sake of nature of the work that the willing bidder should remain present in the Pre-bid meeting.

4. Online Bid submission procedure :

- i) Registration of Contractor: Agencies/Bidders who are interested in participating DSDA's e-tenders will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> They are requested to contact to the toll free Help-line No. 1800 3070 2232 of National Informatics Centre for registration, computer setting and other clarification on e-tendering.
- ii) Digital Signature certificate (DSC): Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount.
- iii) The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website www.wbtenders.gov in using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- iv) Submission of Tenders: General process of submission, Tenders are to be submitted through online to the stipulated website in two folders at a time for each work, one in Technical Bid & the other is Financial Bid before the prescribed date & time using the Digital Signature Certificate(DSC). The documents are to be uploaded duly digitally signed. The documents will get encrypted (transformed into non readable formats).

5. TECHNICAL BID

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Technical Cover Containing the following documents

- i) N.I.T. (download properly and upload the same Digitally Signed)
- ii) Bidders file (All Forms and Annexure)

(b). My Document [OID Cover] Containing:

All mandatory documents.

5.1.1. Receiving documents :

Relevant tender documents must be uploaded online for participating in this tender. If the mandatory documents are not submitted online within the stipulated date

& time, then bid of the applicant shall summarily be rejected and the bid offer shall not be opened. The Details of Mandatory Documents are given below:

5.1.2. Mandatory Documents :

- i) Name and address, registration in detail of Firm / Company / Agency with name of proprietor or partner etc.
- ii) Application Form with **Annexure -I**
- iii) Income Tax return of last financial year.
- iv) PAN Card.
- v) Trade License.
- vi) Latest Professional Tax return.
- vii) GST registration certificate.
- viii) Latest GST return.
- ix) Valid ESI Registration.
- x) Valid PF Registration with up-to-date return.
- xi) Bank Solvency Certificate, minimum value Rs. 40,00,000/- (Rupees Forty Lakh only) or above mentioning RFP No. & date in the Certificate.
- xii) Audited Balance Sheet of last three financial years (**authenticated by Chartered Accountant**) and **Form - I** for establishing average Annual Turnover in contractual business.
- xiii) Information regarding any litigation or arbitration during the last five years in which the Bidder is involved, the parties concerned, the disputed amount, and the matter.
- xiv) Authorization from the State Pollution Control Board
- xv) Proof of having an operational Common Hazardous Waste Treatment, Storage, and Disposal Facility (TSDF).

Note: The tender will be summarily rejected if any of these documents are not submitted online. Original documents shall have to be shown if required by the authority.

5.1.3. Earnest Money Deposit (EMD) :

Traditional procedure of depositing EMD through off-line instruments like Bank Draft, Pay- order, Bankers Cheque etc. has been completely dispensed with for all e-tenders/e-procurements of the State Government, w.e.f 1st September, 2016. Intending bidders desiring to make payment of earnest money (EMD) on-line should beforehand read the instructions carefully, particularly in the challan generated by the system of e-tender/e-procurement, if opted for EMD payment through RTGS/NEFT.

A) Login by bidder :

- a) A bidder desirous of taking part in a e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using his/her login ID and password using valid DSC.
- b) He/she will select the e-tender to bid and initiate payment of pre-defined EMD for that e-tender by selecting from either of the following payments modes :

- i) Net-Banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway;
- ii) Off-line payment through bank accounts in any Bank approved by RBI in India by generating NEFT/RTGS challan from the e-tendering portal.

B) EMD payment procedure :

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank for collection of EMD against unique codes for identification of the tendering authority.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT :

- i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.
- iii) Once payment is made, the bank would provide an “**UTR remittance number**” for successful transaction with which the bidder will come back to the e-Procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.
- iv) If verification is successful, the funds get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank for collection of EMD.
- v) Hereafter, the bidder will go to e-Procurement portal for final e-submission of his/her bid within pre-assigned last date of submission of e-tender.
- vi) If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder’s account.

Note : EMD payment made through RTGS/NEFT would require additional 2 to 3 bank working days after date of transaction in the bank before the procedure is completed for enabling the bidder to continue with the bidding process in the on-line e-tender final bid submission.

Thus, the bidder is to take precaution in case of RTGS/NEFT transfers so that the entire process of submission of e-tender is completed within last date of on-

line submission of his/her tender. However, Net-banking transaction through ICICI bank payment Gateway would be on real time basis.

C) Refund/Settlement Process for EMD :

- i) After opening of his/her bids and technical evaluation of the same by the Tender Inviting Authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bid as successful or unsuccessful which will be made available along with the details of the unsuccessful bidders to ICICI Bank by the e-Procurement portal through web services.
- ii) On receipt of the information from the e-Procurement portal, the Bank will refund through an automated process the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the on-line EMD transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the Tender Inviting Authority.
- iii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his/her bank account from which he/she had made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the Tender Inviting Authority.
- v) As soon as the L1 bidder is awarded the contract (AOC), the same is processed electronically in the e-Procurement portal for transfer credit to Government Receipt under Public Accounts through GRIPS where under the security deposit to be collected would also be deposited in connection with the work.
- vi) All refunds will be made mandatorily to the Bank account from which the payment of EMD and Tender Fees (if any) were initiated.
- vii) If the e-tender is cancelled, then the EMD would be reverted to the original bidders account automatically after such cancellation order is affected online by the Tender Inviting Authority.

5.1.4. Average Annual Turnover :

Average Annual Turnover during last 3 (three) years should be more than 20,00,000.00 (Twenty lakh) .

5.1.5. **Technical :**

- i) Intending tenderers should produce credentials of a similar nature of work related to solid waste management project of the minimum value of 16,00,000/- during 5(five) years prior to the date of issue of this tender notice; or
- ii) Intending tenderers should produce credentials of a 2(two) similar nature of work related to solid waste management project each of the minimum value of 12,00,000/- during 5(five) years prior to the date of issue of this tender notice; or
- iii) Intending tenderers should produce credentials of one single running work of similar nature related to solid waste management project which has been completed to the extent of 80% or more and value of which not less than the desired value at (i) above.

The work credential certificate shall specify detailed similar nature of job completed, value of job done, date of commencement of work and the date of completion of the work. Copy of the **Work Order and Work Schedule/ BOQ of the similar nature of work shall have to be submitted** in the technical bid for verification of the credential. Payment certificate may also be submitted.

Proofs of having an operational Common Hazardous Waste are Treatment, Storage, and Disposal Facility (TSDF).

- 5.1.6. **Form-I :** The tenderer should attach the said certificate under their signature along with the tender documents. The similar nature of work has been mentioned in the Form-I, therefore agencies who have completion certificate against any of the works mentioned in Form-I shall be eligible for this tender.

5.1.7. **Site visit and verification of Information :**

Bidders are advised to submit their respective bids after visiting the sites and ascertaining for themselves the quantity of waste lying at site, site condition, location, surroundings, climate, applicable laws, applicable permits and regulations. The bidders shall be responsible for all of the cost associated with the preparation of their bids and participation in the bidding process. DSDA will not be responsible or in any way liable for such cost, regardless of the conduct or outcome of the bidding process.

- 5.1.8. If the applicant is an authorized signatory he should submit document of authorization in his favour along with the application. In case of Partnership firm, copies of the partnership deed are to be submitted along with the tender document.

5.1.9. **Penalty for suppression / distortion of facts :**

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates, audited balance sheets or any document which is vital for his eligibility), or any other documents within the specified time frame stated above or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of fact during any time of the tendering process or even after the issuance of work order, the tenderer will be suspended from participating in the tenders on e-Tender platform for a 2 (two) years.

5.2. FINANCIAL BID :

1. Single rate shall be quoted in the financial bid.
2. The rate is to be quoted both in words and figures clearly in the specified space.
3. The rate quoted by tenderer shall be inclusive of all elements of taxes and duties, demands, etc.
4. The tenderer shall include income tax, GST, cess etc. as applicable if any, toll, ferry charges, local charges, royalties, turn over tax and all other charges as applicable while quoting the rate.
5. All other charges like insurance charges, freight etc as would be required for completion of the work shall also be included in the rate quoted. No claim what so ever in this account shall be entertained.

5.3. Taxes & duties to be borne by the Contractor :

It may again be reiterated that Income Tax, GST, Royalty, Construction Workers' Welfare Cess and similar other statutory levy / Cess etc. will have to be borne by the contractor while executing the work.

5.4. Site inspection before submission of tender :

Before submitting any tender, the intending tenderer should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect and no claim whatsoever will be entertained on these account afterwards.

5.4.1. Conditional and incomplete tender :

Conditional and incomplete tenders shall be summarily rejected.

6. Acceptance of Tender :

Lowest valid rate may be accepted, however, the undersigned does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reason and also reserves the right to split the work amongst more than one tenderer.

7. Payment :

The payment of RA as well as final bill for any work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained.

8. Security Deposit :

8.1. The bidder shall be required to properly maintain the work including all its components recorded in the MB. 10% will be deducted from each RA bill as Security Deposit. The EMD shall be adjusted with the Security Deposit. The release of S.D. would be subject to quality and proper maintenance of the work and its components satisfactorily for the entire security period. Failure to execute proper maintenance of the work will **lead to forfeiture of the security deposit.**

8.2. An application along with a prescribed format of this office to be submitted for release of S.D. for which the contractor should apply to the authority at least 2 (two) month prior to the last date of defect liability period with an undertaking that the work is maintained properly as per the terms of contract.

8.3. The security deposit will be released after completion of the project.

9. Other Terms & Conditions :

9.1. E-Tendering:

ONLINE BIDS:

The bidders interested to submit the bid Online shall get registered and obtain a digital signature as per the procedure prescribed below:

Agencies/Bidders who are interested in participating DSDA's e-tenders are requested to contact to the Executive Officer, DSDA for registration, computer setting and other clarification on e-tendering. The agencies/bidders can visit the office and get assistance.

Online Tenders can be submitted by logging in www.wbtenders.gov.in

ONLINE BID SUBMISSION:

The Bidders are required to submit the Technical and Financial Bid documents ONLINE by following the Online Bid Submission procedure.

- 9.2. The tender accepting authority may ask any tenderer to submit analysis to justify the rate quoted by the tenderer.
- 9.3. In any Questionnaire arise it will be forwarded to this office on or before pre-bid meeting.
- 9.4. The Agencies/contractor shall abide by all the labour welfare laws and their modifications from time to time, if any, within the contract period. Minimum labour wages act, labour facilities, E.S.I, P.F, Bonus facilities etc. should be provided as per latest Govt. order/Circulars. In no case, DSDA shall be held responsible for any eventualities in this regard including payment of wages to personnel deployed by the contractor.
- 9.5. DSDA takes no responsibility for any delay/loss/non-receipt of tender document or any other letter sent by post either way.
- 9.6. The decision of authority with respect to this tender is final and binding.
- 9.7. All corrections in the tender should be signed with date by the Tenderer. Each of the Tender document and drawings must be signed by the Tenderer.
- 9.8. The Contractor, whose tender is accepted shall within 15 (fifteen) days of issue of an intimation to that effect by this office obtain additional one set of contract documents on production of proof of payment of tender papers in favour of Executive Officer, Digha Sankarpur Development Authority in Nationalized Bank and submit the same duly signed by him to this office for formal agreement. If the contractor fails to perform the formalities as mentioned within the specified period, acceptance of the tender will be liable to be cancelled and the earnest money will be forfeited.
- 9.9. Tenderers who will sign on Tender on behalf of a company or Firm must produce the "Registered documents" in respect of their competency to do so, failing which their tender will not be considered.
- 9.10. After receipt of the Work Order, the successful Tenderer shall submit the work programme, Bar chart of execution of the work, establish site office and deploy Site Engineers. He shall also maintain daily work done report, Drawings, schedule of work and tools to assists DSDA Engineers to carry out necessary checking and supervision of the work.

- 9.11. The successful bidder shall ensure that qualified engineers are deployed to carry out quality works. If substandard works during the execution of work is detected, then the authority shall have right to direct the agency to re-do the work once again, check the qualification of engineers and supervisors, penalize the agency etc.
- 9.12. The successful Tenderer shall have to start the work at site within 2 days after receipt of the work order failing which work order shall be cancelled with forfeiture of earnest money deposited with DSDA without assigning any reason.
- 9.13. Sub-letting of the job is not permissible and the Tenderer must submit one undertaking that he will not sub-let the job under any circumstances. If the authority comes to know that the agency has sub-let the work then action shall be taken to terminate the contract and the SD money will be forfeited.
- 9.14. All materials & workmanship shall be as per the approved quality and methodology.
- 9.15. It may be noted that an amount equal to 1% of the contract amount will be deducted from the R/A bill / final bill on account of "the building and other construction work (regulation of employment and condition of service) Act, 1996" and "The building and other construction work welfare cess Act, 1996" apart from other statutory deductions from bills/ payment due.
- 9.16. No escalation of cost is permissible at any time after the issuance of work order. Agency shall be barred from approaching the authority to claim escalation cost for reasons whatsoever.
- 9.17. Original copy of all certificates shall be produced for checking and verification of all supporting documents on request of DSDA.
- 9.18. **Penalty:** Time is the essence of any contract and any deviations from completion time will attract penalty @ ½% per week delay and maximum of 10% for the non execution portion of the work.
- 9.19. The agency should possess the requisite and relevant equipments and machineries for the work.. If the contractor fails to carry out the direction, then the authority may take appropriate action including forfeiture of EMD and cancellation of the work order.
- 9.20. DSDA reserves the right not to allow the agency to participate in future tenders under the following circumstances.
- i) Delay in completion of job.
 - ii) Performance in terms of either quality of materials and workmanship.
- 9.21. In case of any modification in drawings & estimate etc., it shall be notified to the vendors during pre- bid meeting or through corrigendum.
- 9.22. **Termination of Contract/ Work Order:** The authority may terminate the contract/work order due to the following reasons.
- i) Poor Progress of work.
 - ii) Poor Quality of work.

- iii) Adoption of any unfair means during execution of work.
- iv) Violation/Non-compliance of any instructions of the authority.

For termination of the contract/work, the authority will issue a 7 days notice to the agency/contract to make up the discrepancy/shortfall of the work as instructed by the authority, failing which the contract/work order will be terminated with forfeiture of E.M.D., S.D., Performance Security etc.

9.23. Discretion of the authority inviting tender - The tender inviting authority reserves the right to accept or to reject any or all applications/tenders without assigning any reason whatsoever. On matters of dispute authority decision shall be final and binding. The quantity of work indicated above is provisional and should not be taken as firm. The extent to which the work would be actually executed will depend on the final decision of the Executive Officer, DSDA. He however reserves the right to reduce the quantity even substantially without assigning any reason thereof and take up the same otherwise for which no compensation is payable under any circumstances.

9.24. The Change of dates and any other amendment in this regard shall be informed on website i.e. www.wbtenders.gov.in


Executive Officer

Digha Sankarpur Development Authority
& Spl. Officer, U.D. & M.A. Deptt.

Memo No.: 3789 /DSDA/2025-26

Dated : 03.06.2025

Copy forwarded for information to:-

1. The District Magistrate, Purba Medinipur.
2. The Additional District Magistrate (Dev), Purba Medinipur.
3. The S.D.O, Contai, Purba Medinipur.
4. The Block Development Officer, Ramnagar-I & II & Executive Officer, Ramnagar - I & II Panchayet Samity.
5. The District Informatics Officer, NIC, Purba Medinipur, Tamluk with a request to publish it in the official website of Purba Medinipur District.
6. Reception / Notice Board.


Executive Officer

Digha Sankarpur Development Authority
& Spl. Officer, U.D. & M.A. Deptt.

FORM - I**STATEMENT ON ANNUAL TURNOVER FROM CONTRACTUAL BUSINESS**

This is to certify that the following statement is the summary of the audited Balance sheet arrived from contractual business in favour of for the three consecutive years.

Sl. No.	Financial		Remarks
	Year	Turnover (rounded of)	
1			
2			
3			
Total			
Average Turnover			

Note

- i) Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
- ii) Average turnover for 3 years is to be obtained by dividing the total turnover by 3 (three).

Signature of the Bidder

ANNEXURE-I

APPLICATION FOR e-TENDER

To
The Executive Officer,
Digha Sankarpur Development Authority,
Digha :: Purba Medinipur.

Ref: - Tender for _____

_____(Name of work).

N.I.O.T.No. : _____ (Sl. No. ____)/DSDA/ 2025-26.

Dear Sir,

Having examined the Technical cover, OID cover & all other e-NIT documents, I/we hereby would like to state that I/we will fully accept all your conditions and offer to execute the works as per e-Tender no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 202_____

Full name of Bidder / Contractor : _____

Signature : _____

In the capacity of : _____

Duly authorized to sign bids

for & on behalf of (Name of Firm) : _____

Office address with seal if any : _____

Telephone no(s) (office): _____

Mobile No : _____

Fax No: _____

E mail ID: _____